Create Local Account and Active Authentication
Detailed Document
Abstract

This guide provides instructions to create users and groups for local account and Active Directory.

Audience

EventTracker users who wants to create groups and users in Local and Active Directory.
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Create Local User and Group Accounts

NOTE: To perform this procedure, you must be a member of the administrator’s group on the local computer, or you must have been delegated the appropriate authority. If the computer is joined to a domain, then members of the ‘Local Admin’ group might be able to perform this procedure.

Summary

• What is the significance of creating ‘EventTracker’ user group?
  ✓ To log on to EventTracker Enterprise, the user must be a member of ‘EventTracker’ group.
  ✓ EventTracker Enterprise user authentication operates locally, that is confined to a particular computer or within Active Directory context.

• Create a local user group ‘EventTracker**’ on the computer where EventTracker Enterprise is to be installed.
  ✓ Create a local user e.g. ETKaren**.
  ✓ Add ETKaren user to EventTracker group. Members of this group can log on to EventTracker Enterprise.
  ✓ Add ETKaren user to local Administrators group on the computer where EventTracker Enterprise is to be installed.

*** You can name user group and user with any name you prefer and need not necessarily be EventTracker and ETKaren.

Figure 1

Create EventTracker User Group

1. Select the Start button, select Control Panel, and then select Administrative Tools.
2. Select Computer Management, and then select Local Users and Groups.
3. Expand the Local Users and Groups node. Right-click Groups, and then select New Group.
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4. Type the name of the group in the Group name field.

![New Group dialog box](image)

Figure 4

5. Select Create, and then select Close.

![Computer Management window](image)

Figure 5

EventTracker group is created.

Create User

1. In Local Users and Groups node, right-click Users, and then select New User.
2. Type appropriate user credentials.
3. For example, you can type “ETKaren’ as user name.
4. Provide a strong password and confirm the same.
5. Select the Password never expires check box.

NOTE: It is not mandatory to check **Password never expires** option. To avoid password expiry of EventTracker every now and then, we recommend you check this option.

6. Select **Create**, and then select **Close**.
ETKaren user is created.

**Add User to EventTracker Group**

1. Right-click the newly created user group, and then select **Properties**.

EventTracker Properties window displays.
2. Select the Add button.
3. Select Users, Computers, Service Accounts or Groups window displays.

4. Select the **Locations** button. Locations window displays.
5. Select the location, typically the name of the computer.
   In this example, name of the computer is SPIDER-II.

   ![Locations](image13.png)  
   **Figure 13**

6. Select the **OK** button.

   ![Select Users](image14.png)  
   **Figure 14**

7. Type the user name in the **Enter the object names to select** field.

   ![Select Users](image15.png)  
   **Figure 15**
8. Select the **Check Names** button.

![Check Names](image)

**Figure 16**

9. Select the **OK** button.

![EventTracker Properties](image)

**Figure 17**

10. Select **Apply**, and then select the **OK** button.

### Create Active Directory User and Group Accounts

**NOTE:** To perform this procedure, you must be a member of the ‘Account Operators’ group, ‘Local Admin’ group, or the ‘Enterprise Admin’ group in Active Directory, or you must have been delegated the appropriate authority.

**Summary:**

a. Create a user group e.g. EventTracker Test** in the domain where EventTracker Enterprise is to be installed.

b. Create a domain user e.g. ETKaren**.

Add ETKaren user to EventTracker Test group. Members of this group can log on to EventTracker Enterprise.
c. Add ETKaren user to local Administrators group on the computer where EventTracker Enterprise is to be installed.

** You can name user group and user with any name you prefer and need not necessarily be EventTracker Test and ETKaren.

Create EventTracker Group

1. Select the Start button, select Settings, and then select Control Panel.
2. Select Administrative Tools, and then select Active Directory Users and Computers.

Create a Global Scope Security Group in the domain where EventTracker Enterprise is to be installed.

3. Right-click the domain name, select New, and then select Group.
   In this example, domain name is ‘pnplvista.test’.
4. Type the name of the group in the Group name field.
5. In this example group name is ‘EventTracker Test’.
7. Click OK. ‘EventTracker Test’ group is created.

Create User

1. Right-click Users point to New, and then User.
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New Object – User window displays.

Figure 25

2. Type appropriately in the respective fields.
   In this example, First name is ‘Karen’, Last name is ‘Smith’ and User logon name is ‘ETKaren’.
3. Select the Next > button.
4. Type the password in the Password and Confirm Password fields.
5. Select the Password Never Expires check box.

**NOTE:** It is not mandatory to check Password never expires option. To avoid password expiry of EventTracker every now and then, we recommend you check this option.

1. Select the Next > button.
2. Select the Finish button.
Username ‘Karen Smith’ is created.

Add User to EventTracker Group

1. Right-click the EventTracker Test group, and then select Properties.
EventTracker Properties window displays.
2. Select the Members tab.

![Figure 32](image)

3. Select the Add button.

![Figure 33](image)

4. Type the user name in the Enter the object names to select field.

![Figure 34](image)
5. Select the Check Names button.

![Select Users, Contacts, Computers, or Groups](image1)

**Figure 35**

6. Select the OK button.
   ‘Karen Smith’ is a member of ‘EventTracker Test’ group.

![EventTracker Test Properties](image2)

**Figure 36**

7. Select Apply, and then select the OK button.

### Add User to Local Administrators group

To add a user in ‘Administrators’ group on the computer where EventTracker Enterprise is installed please follow the steps given below:

1. Right click **My Computer**, select **Manage**.
2. Expand **Local Users and Groups**, select **Groups**.
3. Right click **EventTracker** group, select **Add to Group**.
   EventTracker Properties window displays.
4. Select the Add button.
Select Users, Contacts, Computers, Service Accounts, or Groups window displays.

![Select Users, Contacts, Computers, Service Accounts, or Groups](image)

**Figure 37**

5. In **Enter the object names to select** box, enter username (i.e. ‘Karen’ in our example), and select the **Check Names** button.

6. Select the **OK** button.

**Add cross-domain users**

Consider Domain A and Domain B exist in Forest 1 and EventTracker Enterprise server is a member of Domain A. If a user in Domain B needs to access and administer EventTracker Enterprise, add that user to EventTracker user group in Domain A. Since these two domains exist in the same forest, Windows creates automatic trust relationship between these two domains.

![Cross-domain users](image)

**Figure 38**
Add cross-forest users

Consider Domain A and Domain B exist in Forest 1 and Domain C and Domain D exists in Forest 2. EventTracker Enterprise server is a member of Domain A. If a user in Domain C needs to access and administer EventTracker Enterprise, add that user to EventTracker user group in Domain A. Since these two domains exist in different forests, you need to create trust prior to adding users.

**Windows Server 2003 forests:** Create a forest trust. A forest trust lets you create a trust relationship between two separate Active Directory forests.

![Diagram of Windows Server 2003 forests: Create a forest trust. A forest trust lets you create a trust relationship between two separate Active Directory forests.](image)

**Figure 39**